



Montessori

ACADEMY OF LONDON

December 2018

Dear Parents,

Since our founding in 1968, we have provided the highest quality Montessori education to families in the greater London area. We have also always been committed to providing financial assistance to parents who have made a Montessori education for their children a social and financial priority.

The **Ann Marie Harding Financial Support Program** provides tuition support for families who have shown a commitment to our Casa, Elementary and Junior High programs, and who can demonstrate financial need. We accept applications from families with children enrolled ***in at least second-year Casa through Junior High*** and who have been enrolled at MA for a ***minimum of two consecutive years***.

If you are interested in being considered for the Ann Marie Harding Financial Support Program, you must submit an application along with supporting documents to Apple Financial Services. This independent company analyzes parents' financial ability to contribute to educational expenses. **The deadline to apply for consideration for the 2019-2020 academic year is Monday, Jan. 7, 2019.**

To apply:

Step 1: Complete the online application, which is available directly through Apple Financial Services. Forms are only available digitally and are the responsibility of each family to obtain.

- 1) Visit Apple Financial at www.applefinancialservices.ca
- or
- 2) On the Financial Support page of our website: www.montessori.on.ca/financial-support

Step 2: Submit all supporting documentation to Apple Financial Services before **Monday, Jan. 7, 2019**. All supporting documentation must be received prior to the deadline, as any late applications will delay the process for all families waiting to be notified of their financial support status. We will do our best to notify families prior to the re-enrolment deadline of **Friday, Feb. 15, 2019**.

Supporting documentation includes:

- 1) Government income slips (ie. copies of 2017 T4 or 2016 T4)
- 2) Government notices (ie. 2017 Revenue Canada Notice of Assessment) / or applicable Self-Employment Schedules or Company documentation.
- 3) Mortgage documentation.
- 4) Declaration of Rental Income.

Apple Financial may request further documentation after your application has been submitted. If this is necessary, you will be notified via e-mail.

On the reverse side of this letter is an FAQ of the Ann Marie Harding Financial Support Program.

Sincerely,

Tina Sartori, Executive Director

Victoria Little, Registrar

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Ann Marie Harding Financial Support Program FAQ

Who is eligible for support?

All families who have been a part of the school for at least two consecutive years and whose children are enrolled in our Second or Third Year Casa, Elementary, or Junior High programs are eligible to apply for financial support. Children in our Toddler and First Year Casa programs are not eligible to apply.

How do I apply for financial support?

Apple Financial Services is a member of the Financial Aid for Canadian Students (FACS) program and acts as a financial assistance advisor. Families applying for Financial Support must complete the FACS Parents' Financial Statement available directly online at www.applefinancialservices.ca. The application and all supporting documents are forwarded directly to Apple Financial Services for analysis. **All applications must be submitted to Apple Financial Services for review by Monday, Jan. 8, 2019.**

When do I know if I will receive financial support?

Apple Financial Services will perform a needs analysis which is then reviewed by both the Registrar and Executive Director of Montessori Academy of London. The school holds this information in strict confidence, and families are asked to do the same. **Families will receive a letter in the mail notifying them of their financial support status prior to the re-enrolment deadline of Friday, Feb. 15, 2019.**

How is financial assistance determined?

Apple Financial Services provides a Financial Aid for Canadian Students (FACS) application form and uses a standard formula to determine a family's needs. Income, expenses, assets and debts, age, size of family, and the number of children at tuition-paying schools and universities are considered. Apple Financial then sends recommendations for support to the school.

Is the assistance renewable each year for the same amount?

Each year is considered separately and therefore a new application must be filed each year. Changes in financial status may affect the amount of support.

What if the parents are divorced or separated?

The FACS requires information of financial status to be provided from both parents as indicated on the application. Confidentiality is assured. Please contact Apple Financial Services for more information: www.applefinancialservices.ca/contact